



# THE NAN A. LIGHTSTONE FOUNDATION

630 Third Avenue, 5<sup>th</sup> Floor, New York, New York 10017 | [www.lighstonefoundation.org](http://www.lighstonefoundation.org)

## INFORMATION ON HOW TO APPLY FOR 2012 GRANT

### AWARDED BY:

### THE NAN A. LIGHTSTONE FOUNDATION

#### *MISSION OF THE NAN A. LIGHTSTONE FOUNDATION*

The Nan A. Lightstone Foundation, Inc., was created in memory of Nan A. Lightstone, an inspirational young woman whose life was tragically cut short from an infectious disease in 1995. Nan brought joy and brilliance to all she did and all who knew her. Incorporated under the State of New York in November 2002 as a non-profit entity, the foundation is working to understand and overcome infectious disease. To reach these goals, the foundation supports infectious disease research, education, and outreach to those whose lives have been affected or altered by an infectious disease.

#### *THE GRANTS PROGRAM*

The foundation annually offers a grant of \$2,500 to fund innovative infectious disease research and evaluation initiatives including: 1) medical research that expands knowledge and education around prevention and treatment; and 2) evaluation of medical and prevention services to better understand the efficacy of different service models. The Board of the foundation welcomes any request for funding for programs that reflect the goal of improving knowledge about or treatment of infectious disease. The foundation makes every effort to consider the individual merits of each request. The project selected will begin by September 1, 2012 and the final report must be completed and approved by the Grants Committee, a subset of the Board of Directors by August 31, 2012. Applicants should be aware that not every request will be funded.

#### *HOW TO APPLY FOR A GRANT*

Complete the application on the last page of this document and return it to the Nan A. Lightstone Foundation by the deadline stated, either by mail or e-mail. Additional pages may be used, not to exceed three. Include a project budget detailing the cost of each program component.

If a request is funded, the recipient of the grant must submit to the Board a year-end summary of program activities and achievements, and a full accounting of expenditures. Additionally, the grant recipient must be present at the Foundation's annual gala, which will be held this year in mid October. At the gala, the recipient may be asked to give a brief presentation on the project being performed and its goals as it relates to the Foundation's mission. If the foundation holds an educational program in May of 2012, the recipient will be expected to present the details of the research/evaluation project and the outcomes.



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## **Nan A. Lightstone Foundation 2012 Grant Application Guidelines**

### **Instructions for Applicant**

Criteria for selection are based on:

1. The quality of the proposed project
2. The impact of the project on infectious disease
3. The ingenuity of the project

Selection will be based on (see details below):

1. Written proposal
2. Letter of support

Applicants must submit one copy of the application and all supporting materials with the information as listed below:

1. Full description of the research or evaluation project planned, including potential impact of the initiative, not to exceed 2 pages in length.
2. Project budget detailing the cost of each program component.
3. Detailed project timeline indicating the completion date of each program component, including dissemination of findings.
4. Complete personal data form (see following page).
5. A letter of support from the institution at which the research or evaluation will be performed.
6. A current CV (include a history of prior research experience and a list of publications and awards).
7. Recipients must submit a progress report after six months of work and a final report at the completion of the project to the Board.
8. Recipients must attend the Foundation's annual gala which this year will be held on in October 2011 and may be asked to make a brief presentation (description of project and goals, 5-10 minutes in length)
9. Recipients will participate in the Foundation's educational forum, if it occurs, in May 2012, including presentation of the project performed and its key outcomes.
10. Applicants must reside in the United States

**The deadline for submission is 5:00 PM Eastern on June 15, 2012.**

**Proposals will be reviewed by the Foundation's Grants Committee and recipients will be notified on or before August 1, 2012.**

Please forward the completed application with all supporting materials to:

The Nan A. Lightstone Foundation  
Attn: Jennifer Kouzi  
630 Third Avenue, 5<sup>th</sup> Floor  
New York, New York 10017  
[info@lightstonefoundation.org](mailto:info@lightstonefoundation.org)  
<http://lightstonefoundation.org>



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## Nan A. Lightstone Foundation 2012 Grant Application

*Please type or print*

### **Personal Data**

Name: \_\_\_\_\_  
First Last Credentials

Birth Date: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Current Organization/School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Organization: \_\_\_\_\_

At which you will be completing the project this award will support.